

Potomac Nursery School

12300 Falls Road
Potomac, Maryland 20854
301-340-0579

Application for Admission 2009 - 2010

Child Information

Name of Child (first and last)

Prefers to be called

Date of Birth

Gender (M/F)

Home Phone

Subdivision

Home Address

City/State

Zip

Describe any medical conditions, allergies, developmental or behavioral issues your child may have.

Primary language spoken at home.

Names and ages of siblings.

Previous school attended.

Phone

Permission to contact school (y,n)

Parent Information

Father/Guardian

Mother/Guardian

Home Phone (if different from above)

Home Phone (if different from above)

Cell Phone

Cell Phone

Work Phone

Work Phone

Occupation/Employer

Occupation/Employer

Schedule of Classes: *please select a class from the list below.

<u>Age</u>	<u>Class Schedule</u>	<u>Tuition</u>
___ 2 year olds	Tuesday and Thursday from 12:15-2:45	\$280.00
___ 3 year olds	Tuesday and Thursday from 9:00-11:45	\$260.00
___ 3 year olds	Monday, Wednesday and Friday from 9:00 - 11:45	\$385.00
___ 3 year olds	Monday, Wednesday, Friday from 12:15 - 3:00	\$385.00
___ 3 year olds	Monday – Friday from 9:00 - 11:45	\$600.00
___ 3 year olds	Full Time Monday – Friday from 8:00 - 4:00	\$985.00
___ 4 year olds	Monday – Friday from 9:00- 11:45	\$600.00
___ 4 year olds	Full Time (Monday-Friday 8:00-4:00)	\$985.00

Lunch Bunch:

Lunch bunch is available for 3 and 4 year olds. Children who participate in Lunch Bunch can utilize our daycare after 1:00 at \$8.00 per hour. Any additional daycare used will be billed to you at the end of the month.

___ Tuesday, Thursday 11:45 - 1:00	\$60.00
___ Monday, Wednesday, Friday from 11:45- 1:00	\$85.00
___ Monday – Friday from 11:45 – 1:00	\$135.00

***Registration Deposit and Registration Fee:**

A Registration fee and deposit are due at the time of enrollment. **The Registration deposit is equal to one month's tuition** (the deposit will be returned to you as May's Tuition). **The Registration fee is \$15.00.** The Registration Fee and Deposit are non refundable.

School Policies:

1. The registration fee and deposit must be paid before your child is officially enrolled. **The registration fee and deposit are non-refundable.**
2. One month's notice is required for withdrawal from the nursery school. If the Director does not receive a month's notice, the tuition for the following month will be required.
3. Tuition is due on the first day of each month. There are no reductions in tuition for illness or family vacations.
4. Potomac Nursery School reserves the right to dismiss a child with behavioral or health problems. This action will not be taken until the parents and the teacher have worked together to try to resolve the problem.
5. All required medical forms and immunization forms must be received by Potomac Nursery School before the first day of school.
6. Potomac Nursery School does not practice or condone discrimination based on race, religion, color or national origin in the admission of pupils or the employment of faculty and administrative staff.
7. Potomac Nursery School reserves the right to make or change rules, restrictions and conditions and are consistent with the safety, health and best interests of our students, faculty and families.
8. Potomac Nursery School is accredited and licensed by the Maryland State Department of Education.
9. We encourage parents to visit our classrooms at anytime during the school year (without notice). A security key-code will be given to parents for safe entry into our building.

I have carefully read the terms and conditions stated above. I agree to comply with the terms and herein expressed and to be bound by the Potomac Nursery School's regulations and conditions.

Date: _____ Signature _____

Please print child's name (first, last) _____

Mailing Address: P.O. Box 2194 Rockville, MD 20852 web: www.potomacnurseryschool.com email: potomacnursery@aol.com

