

# Potomac Nursery School

## Application for Admission

**2011- 2012**

12300 Falls Road  
Potomac, Maryland 20854  
301-340-0579

### Child Information

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Name of Child (first and last)

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Prefers to be called

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Date of Birth

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Gender (M/F)

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Home Phone

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Subdivision

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Home Address

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City/State

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Zip

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Describe any medical conditions, allergies, developmental or behavioral issues your child may have.

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Primary language spoken at home.

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Names and ages of siblings.

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Previous school attended.

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Phone

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Permission to contact school (y,n)

### Parent Information

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Father/Guardian

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Mother/Guardian

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Home Phone (if different from above)

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Home Phone (if different from above)

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Cell Phone

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Work Phone

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Cell Phone

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Work Phone

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Email

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Email

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Occupation/Employer

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Occupation/Employer

Application page 2 (please complete both pages)

**Schedule of Classes:** \*please select a class from the list below.

<u>Age</u>	<u>Class Schedule</u>	<u>Tuition</u>
___ 2 year olds	Tuesday and Thursday from 12:15 - 2:45	\$300.00
___ 3 year olds	Tuesday and Thursday from 9:00 - 12:00	\$280.00
___ 3 year olds	Monday, Wednesday and Friday from 9:00 - 12:00	\$410.00
___ 3 year olds	Monday, Wednesday, Friday from 12:15 - 3:00	\$410.00
___ 3 year olds	Monday - Friday from 9:00 - 12:00	\$640.00
___ 3 year olds	Monday - Friday from 7:30 - 4:00	\$1045.00
___ 3 year olds	Monday - Friday from 7:30 - 6:00	\$1255.00
___ 4 year olds	Monday - Friday from 9:00 - 12:00	\$640.00
___ 4 year olds	Monday - Friday from 7:30 - 4:00	\$1045.00
___ 4 year olds	Monday - Friday from 7:30 - 6:00	\$1255.00

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**Lunch Bunch:**

Lunch bunch is available for 3 and 4 year olds. Children who participate in Lunch Bunch can utilize our daycare after 1:00 at \$8.00 per hour. Any additional daycare used will be billed to you at the end of the month.

___ Tuesday, Thursday 12:00 - 1:00	\$65.00
___ Monday, Wednesday, Friday from 12:00 - 1:00	\$95.00
___ Monday - Friday from 12:00 - 1:00	\$145.00

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**\*Registration Deposit and Registration Fee:**

A Registration fee and deposit are due at the time of enrollment. **The Registration deposit is equal to one month's tuition** (the deposit will be returned to you as May's Tuition). **The Registration fee is \$15.00.** The Registration Fee and Deposit are non refundable.

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**School Policies:**

1. The registration fee and deposit must be paid before your child is officially enrolled. **The registration fee and deposit are non-refundable.**
2. One month's notice is required for withdrawal from the nursery school. If the Director does not receive a month's notice, the tuition for the following month will be required.
3. Tuition is due on the first day of each month. There are no reductions in tuition for illness or family vacations.
4. We reserve the right to dismiss a child with behavioral or health problems. This action will not be taken until the parents and the teacher have worked together to try to resolve the problem.
5. All required medical forms and immunization forms must be received by Potomac Nursery School before the first day of school.
6. Potomac Nursery School does not practice or condone discrimination based on race, religion, color or national origin in the admission of pupils or the employment of faculty and administrative staff.
7. Potomac Nursery School reserves the right to make or change rules, restrictions and conditions are consistent with the safety, health and best interests of our students, faculty and families.
8. Potomac Nursery School is accredited and licensed by the Maryland State Department of Education.
9. We encourage parents to visit our classrooms at anytime during the school year (without notice). A security key-code will be given to parents for safe entry into our building.

I have carefully read the terms and conditions stated above. I agree to comply with the terms and herein expressed and to be bound by the Potomac Nursery School's regulations and conditions.

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Please print child's name (first, last) \_\_\_\_\_

Mailing Address: P.O. Box 2194 Rockville, MD 20852 web: [www.potomacnurseryschool.com](http://www.potomacnurseryschool.com) email: [potomacnursery@aol.com](mailto:potomacnursery@aol.com)